

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, June 14, 2012 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of May 10, 2012 Meeting Minutes

b. Approval of May Expenditures

General Fund		\$65,908.52
Reimburse Voucher 1348	\$24,360.71	
Reimburse Voucher 1349	\$39,744.87	
Accumulative Capital Outlay		\$34,830.50
Reimburse Prior Voucher	\$21,295.00	
Reimburse Voucher 1351	\$10,609.91	
Reimburse Voucher 1352	\$ 950.00	
Reimburse Voucher 1353	\$ 1,975.59	

Total May 31, 2012 Expenditures Checks & Visa/Debit Card
18455 -18513 & Direct Deposits (Payroll) \$100,739.02

c. Financial Reports as of May 31, 2012 (F-1 thru F-15)

6. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference With Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9: (two cases)
- b. Conference With Legal Counsel regarding potential initiation of litigation pursuant to Government Code Section 54956.9: (one case)
- c. Public Employee Performance Evaluation Pursuant to Government Code Section 54947(b)

Title: District Manager

7. CLOSED SESSION ANNOUNCEMENTS

8. ADMINISTRATIVE CALENDAR

- a. DMP Break Room & Restroom Remodel – Site Visit
- b. Neal Wilson, C & N Financial – General Overview of District Investments 1st Quarter 2012
- c. Employee Performance Evaluation - District Manager
- d. Authorized Signature List for Riverside County
- e. Review for Discussion and Approval – Allocation of Funds for 2012-2013 Development Projects
- f. Review for Discussion and Approval – Future 2014-2016 Development Projects
- g. Review for Discussion and Approval – 2012-2013 Proposed Schedule of Charges
- h. Review for Discussion and Approval – 2012-2013 Proposed Budget
- i. Discussion for Approval - Nomination of Dewey L. Ausmus for CAPC Honorary Membership
- j. PSCD New Office Building/Public Restrooms – Update

9. LEGISLATIVE CALENDAR

- a. Resolution 4-2012, 2012-2013 Budget Adoption

10. BOARD DISCUSSION

11. PUBLIC HEARING CALENDAR - None

12. REPORTS

- a. Trustees
- b. Manager

13. FUTURE AGENDA ITEMS

- a. Discussion in 2013/2014 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session

14. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Monday, June 11, 2012